**Padbury Parish Council**

Minutes of the meeting of Padbury Parish Council held on Monday 7th November 2022 at 7pm.

Present: Councillors P Burton (Chairman), S Dickens, F Morris, V Murray and D Miah

Also present: P Molloy, Parish Clerk

# Period of Public Questions: None

The meeting commenced at 7.05pm

# Apologies - None

# Declarations of Interest – None

# Minutes

Resolved to approve the minutes of the meeting of the Parish Council held on the 27th September 2022 as a correct record - PPC/03/22-23.

# Pavilion

* 1. Councillor Burton provided a re-cap of the various plans received so far. Members discussed the latest plan received and the various options available.
	2. Members resolved that a meeting was to be arranged with the architect to ascertain why he hadn’t drawn what was requested. Members resolved what could be accepted with regards to the latest plans and what amendments where required.
	3. Section 106 funding – Authorisation form sent on the 14/10/22, response received and circulated. Clerk provided an update. Possible issue with play equipment due to distance from residential properties.
	4. Contracts Finder – Councillor Burton and clerk provided an update. Clerk to start work on tender document, using circulated sample document as template.
	5. Funding – As document circulated with agenda. Should receive decision from FCC Communities by Christmas.
	6. Budget / VAT – Councillor Burton provided an update, as document circulated with agenda.
	7. Councillor Morris to arrange a site visit with a steel works contractor regarding the proposed extension.
	8. Clerk to contact BMKALC to see if they have any sample agreements for contractors.

# Planning

* 1. New Applications: Members noted the following applications made since the last meeting:
* 22/03701/APP – Householder application for single storey rear and two storey side extension – 20 Old End. No objection.
* 22/03695/AOP – Outline application for up to 81 dwellings and associated works – Land North of A413. Requested extension to the 16/12/22. Meeting to be arranged in the Village Hall for residents on the 22/11/22 and information to be circulated via an additional copy of the Padbury Pump.
	1. Members noted decisions made by Buckinghamshire Council since the last meeting – see list at end of these minutes.
	2. Members noted the applications awaiting determination by Buckinghamshire Council – see list at end of these minutes.

# Finance

* 1. Members resolved to note that the balances for the bank accounts as at 31st October 2022 are as follows:
* Barclays Community Current account ending 959 £35,793.77
* Barclays savings account ending 970 £18,444.47
* Barclays Millennium Wood account ending 198 £15,628.51
	1. Members noted payments made under delegated procedures since the last meeting – see list at end of these minutes.
	2. Members resolved to make the following payments:
* P Molloy: £398.40 October salary & £20.99 expenses (poppy wreath). Total £419.39. Cheque 102350
* M Jackson: £45 Securing the gates for October. Cheque 102351
* R Gough: £47.50 Caretaker for October – standing order on 1/11/22
* Wave: £49.34 Pavilion water from 15/7/22 to 14/10/22. Direct debit 29/10/22
* BMKALC: £40 Training course for Councillor Smith. Cheque 102352
* SLCC: £144 (£120 + £24 VAT) ILCA qualification for clerk. Cheque 102353
* TEEC Ltd: £156.59 (£130.49 & £26.10 VAT) Website hosting and Domain. Cheque 102354
* R Gough: £36 Mowing the playing fields. Cheque 102355
* M Tweed: £19 – Pavilion cleaning for November. Cheque 102356
* R Shelton: £22.99 – Wood stain for benches. Cheque 102357
* Village Hall: £90 – Contribution to the cost of a new battery for the de-fib. Cheque 102358
	1. Members resolved to note the following income:
* September – £400 Padbury Village Football Club (50% of rent), £13,200 Buckinghamshire Council (balance of precept) and £5.68 bank interest
* October: £45 Hire of playing fields
	1. As agreed with the chairman, the Income, Expenditure, Summary and Budget year to date statements as of 31st October 2022 were not circulated. Up to date statements would be presented at the next council meeting.
	2. Draft Budget 2023-24 – Members resolved the rates for the following items: Caretaker, Cleaner, Gatekeeper, football and tennis club rents. Members resolved that the allocation of reserves to be done at a later date.
	3. Members noted updated draft budget will be circulated prior to the December meeting. The Budget and Precept will need to be approved at the December meeting.

# Funding

* 1. Members resolved Terms and Conditions issued with Award Letter received from Buckinghamshire Council, circulated on 20/10/22.

# Meetings

* 1. Planning Liaison meeting – 18th January at 6.30pm
	2. NBPPC meeting – 26th January at 7.30pm via Zoom

# Maintenance/Environmental Issues

* 1. Greener Padbury Group/Woods – Councillor Murray and clerk attended the Greener Padbury Group meeting held on 2/11/22. Members noted that the Greener Padbury Group had decided to consider their own insurance so the email circulated on the 1/11/22 regarding insurance was closed. Volunteers from the Greener Padbury Group are available to assist with works in the woods. A joint working group was discussed and it was resolved that Councillors Murray and Smith had volunteered to represent the Council but would have no authority to commit the Council to a particular course of action.

# Matters dealt with between meetings

* 1. Letter to Greener Padbury Group regarding the Millennium Woods, sent 4/10/22.
	2. Proposed new development – planning consultants email received 28/9/22, response sent 4/10/22.
	3. The possibility of planting a living Christmas Tree – added to December agenda.
	4. To place an order for a spare battery for the speed signs, cost £110 + VAT.
	5. To contribute £90 towards the cost of a new battery for the de-fib outside the Village Hall.

# Dates of next meetings – Members noted:

13th December, 14th February, 18th April and 23rd May.

Meeting closed at 9.15pm

Signed…….………………………………Chairman / Date…………………………

Schedule of planning decisions made by Buckinghamshire Council or the applicant since the last meeting:

* 22/03101/ALB, 27 Main Street – Listed building application for proposed timber decking to rear garden. LISTED BUILDING CONSENT NOT REQUIRED
* 22/02296/ALB, 15 Old End – Listed building application to undertake repairs to timber frame and infill panels, removal of impermeable paint to timber frame and footings. CONSENT GRANTED

Schedule of planning applications pending consideration by Buckinghamshire Council:

* 20/04298/APP**,** The Ramblers, Main Street-Alterations to boundary treatment at front and rear of property to include removal of finials and paint from existing front palisade fence, removal of woven willow fence panel from rear garden and replacement with 1.2 metre post and rail fence with wire behind (retrospective).
* 22/01342/APP – Householder application for removal and replacement of existing fibre cement slates to main roof, catslide roof and porch roof, lower sill to central dormer window, new windows and associated leadwork to 3 No. dormer windows and PV panels (inset) to rear roof slope (South East) – Bennetts Farmhouse, Main Street

Payments paid between meetings:

* P Molloy: £398.40 September salary & £69.99 expenses (mobile top up & Microsoft subscription) Total £468.39 – cheque 102347
* M Jackson: £45.00 Securing the gates for September – cheque 102348
* EON: £165.30 Street lighting maintenance for quarter ending 30/9/22 – cheque 102349
* R Gough: £47.50 Caretaker for September – standing order on 3/10/22
* NPower: £11.11 Street lighting for September – direct debit on 7/11/22
* NPower: £223.46 Street lighting for September – direct debit on 7/11/22